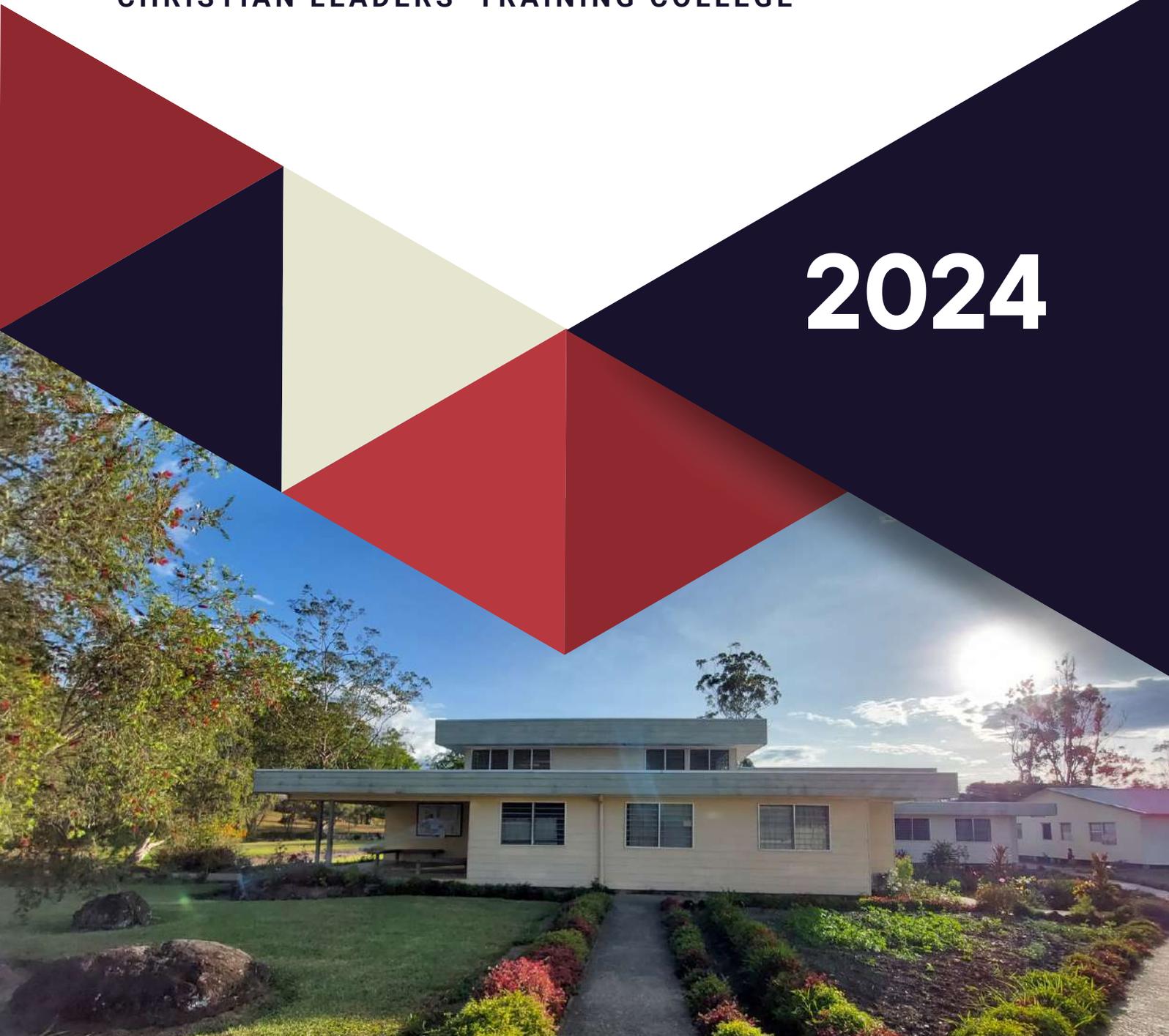




# COLLEGE PROSPECTUS

CHRISTIAN LEADERS' TRAINING COLLEGE

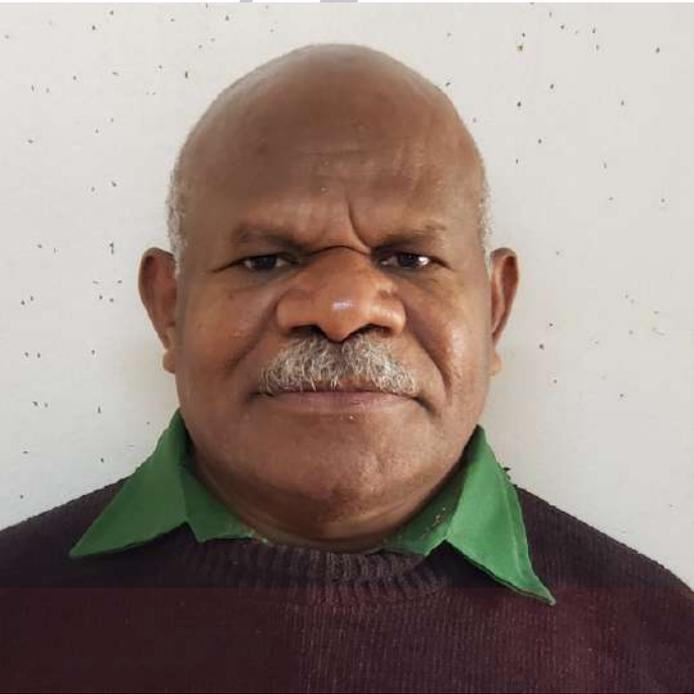
2024





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# Foreword

BY THE PRINCIPAL

The Christian Leaders Training College is a dream come true; a commission from God fulfilled, and a testimony of His faithfulness and power. Over the last 59 years it developed and equipped men and women to serve God in the church of Melanesia and the Pacific.

The College is ably led by God-fearing men and women. We are committed to uphold the godly principles, exemplified in our teaching programs and all the other aspects of the life of the College. We will endeavour to ensure spiritual and character formation in the theological training program we offer, and ensure there is a balance between academic excellence and the spirituality of individual students.

The College aims to train and inspire men and women to be servant leaders who will serve their churches and communities with humility and integrity. It also seeks to equip Christian

leaders who can influence government and business sectors with the qualities of servant leadership exemplified by Jesus Christ.

This Prospectus describes the training programs of the College. We are constantly reviewing our programs and operations so that we may be at the forefront of Christian leadership training.

Allow us to welcome you to one of our campuses and we pray that the Lord will meet you and touch you in a very real way as you sit under the ministry of His Word in classes and other activities. The College acknowledges, with thanksgiving, the Lordship of Christ in its Christian leadership training programs.

*Dr. Maxon Mani*



# GENERAL INFORMATION

## 1.1

### VISION STATEMENT

CLTC is the servant of the churches of the South Pacific, training men and women for Christian ministry and leadership. Each year the College trains about two hundred students at its three campuses by providing biblical and theological instruction.

The vision of the College is to develop churches and communities by equipping and enabling Christian leaders spiritually, intellectually, relationally and professionally for today's world, by:

1. Integrating spiritual growth, scholarship, ministry and interpersonal skills in an environment of discipleship through the teaching of the Scriptures;
2. Equipping students in mind and heart;
3. Based on a Christian world view to live and work as mature servants of Christ in their community, church and mission.

## 1.2

### HISTORY

The Christian Leaders' Training College of Papua New Guinea (CLTC) was established in 1964 at its main residential campus, situated in the Waghi Valley 8 km west of Banz and 60 km east of Mt. Hagen. It is in Jiwaka Province, formerly part of the Western Highlands Province.

CLTC first began as an extension of the work of the Melbourne Bible Institute (now Melbourne School of Theology). The first intake of students was in February 1965. In 1973, the College was incorporated in Papua New Guinea and control was transferred to a Council based in Papua New Guinea. The history of the first ten years of the College is documented in a book by J. O. Sanders, *Planting Men in Melanesia*.

The College established campuses and training programs at Lae in 1984 and at Port Moresby in 1986 to meet the needs of churches in the urban context. In 2010 the College was granted accreditation by the Commission for Higher Education. The Master of Theology program was introduced and the first students graduated in 2012.

## 1.4

### STATEMENT OF BELIEF

We believe in...

- The divine inspiration and sufficiency of Holy Scripture, and its supreme authority in all matters of faith and conduct.
- One God, eternally existent in three persons, Father, Son, and Holy Spirit.
- The universal sinfulness and guilt of human nature since the Fall, rendering man subject to God's wrath and condemnation.
- Redemption from the guilt, penalty and power of sin, only through the atoning death of Jesus Christ, the incarnate Son of God.
- The bodily resurrection of Jesus Christ from the dead, and His present work of intercession.
- The necessity of the work of the Holy Spirit to make the death of Christ effective to the individual sinner, granting him or her repentance toward God and faith toward our Lord Jesus Christ.
- The indwelling and work of the Holy Spirit in the life of the believer.
- The expectation of the personal return of the Lord Jesus Christ.
- The immortality of the soul, the resurrection of the body, the judgement of the world by our Lord Jesus Christ, with the eternal blessedness of the righteous and the eternal punishment of the wicked.
- The one holy universal Church, which is the body of Christ, and to which all true believers belong.

## 1.5

### CORE VALUES

CLTC seeks to express the following values in all that we do at CLTC:

1. We value our Evangelical Christian faith and the guidance of Biblical truth.
2. We value richness of cultural diversity, unity, and respect.
3. We value relationships and the richness they give to our community & ministries.
4. We value biblical holism expressed through the meeting of spiritual, educational, social and physical needs of people.
5. We value biblical education that is appropriate to the context of the churches that we serve.
6. We value our partnership with the churches and communities that we serve.
7. We value stewardship of and accountability for the resources God has given us.
8. We value excellence and enjoyment in all aspects of our training and business programs.
9. We value missional involvement in evangelistic outreach and relevant, compassionate service in our urban and rural settings, in our region and around our world.

## 1.3

### LOCATIONS

The College's main campus is located near Banz in Jiwaka Province. The campus consists of 400 acres between Sigiri Village and the Wahgi River.

The College also has campuses in Port Moresby and Lae cities. Plus, the College has a distance education Department that sends TEE courses to students studying remotely.

# 1.6

## INTERDENOMINATIONAL CHARACTER

CLTC staff and students represent many denominations throughout Papua New Guinea and the Pacific. Staff and students are encouraged to support their own denomination during their time at the College, through regular fellowship groups. It is expected that students will gain an appreciation of the different denominational traditions represented, and will also understand more clearly the great evangelical truths of the Bible which the different churches hold in common.

# 1.7

## ACCREDITATION

CLTC has achieved institutional accreditation as an Institute of Higher Education by the PNG National Higher Education and Technical Education Board through the Department of Higher Education, Research, Science and Technology (DHERST).

The College is also a founding member of the Melanesian Association of Theological Schools (MATS). Previously, MATS accredited the courses offered by CLTC. Further professional validation of curriculum, programs and courses occurs through CLTC's relationship with Laidlaw College (New Zealand) and Melbourne College of Theology (Australia).

# 1.8

## HOW THE COLLEGE IS SUPPORTED

The full cost of training one single student for a year is more than K15,000.00. The money for training students comes from:

- Student Compulsory Fees.
- Students' churches and families.
- Supporters from PNG and overseas.
- Donations towards the cost of staffing and general running costs of the college.
- College Businesses (e.g., poultry, agriculture).
- Some of CLTC's overseas faculty are fully self-supporting from their home countries.

# 1.9

## COLLEGE GOVERNANCE

The College Council is the governing body of the College and is made up of individuals chosen from the members of the College Association on a yearly basis. The Council is made up predominantly of Melanesian Christian leaders who are pastors, business people and leaders in Papua New Guinea together with some overseas staff from Australia, New Zealand and the Solomon Islands.

Current members of the CLTC Council are as follows:

- Bapa Bomoteng (President)
- Barrywan Tuwai
- Bryan Matthews
- Chris Alu (Vice-President)
- Eric Maefonia
- Ewan Stilwell
- Hengebe Himugu
- Jerry Siki
- Mack Yarbange
- Ross Weymouth
- Ruby Zarriga
- Simil Hondolwa
- Tim Meadowcroft



# COLLEGE PERSONNEL

## 2.1

### MANAGEMENT

- ▶ **MAXON MANI** BTh, MTh, PhD  
*National Principal*
- ▶ **PHIL TAIT** BRegPlg (Hons), BTh (Hons), MTheoS, DMin  
*Vice Principal Education*
- ▶ **TITUS NAMUNU** DipHRM, ADipPersonnelMngt  
*Vice Principal Administration*
- ▶ **GEORGE MOMBI** DipTheol, BTh, MTh, PhD  
*Executive Dean, Post Graduate Studies*
- ▶ **MOSES BAKURA** DipSecTchg, BTh, MTh, MEdnLdp  
*Executive Dean, Undergraduate*
- ▶ **PETER KANAMB** DipCom, BCom  
*Finance Manager*

# 2.2

## FACULTY

|                        |                                             |                                           |
|------------------------|---------------------------------------------|-------------------------------------------|
| <b>Abel Haon</b>       | DipTheol, BTh, MTh                          | Dean of Undergraduate Studies             |
| <b>Clyde Smith</b>     | BA, MA                                      | Academic Registrar                        |
| <b>Damaris Misha</b>   | DipTh, BTh                                  | Dean of CBM Program                       |
| <b>Frederick Simon</b> | BA, BTh, MDiv, MCS<br>(Christian Studies)   | Faculty – Biblical Studies                |
| <b>Gordon Tobul</b>    | Cert in Pastoral Min, BTh,<br>PGDE-CRE, MTh | Faculty on Study Leave                    |
| <b>Harry Juni</b>      | DipTheol, BTh                               | Dean of Students                          |
| <b>Isaac Pulupe</b>    | DipTheol, BTh                               | Dean of Distance Education                |
| <b>Jenny Tobul</b>     | DipTh, BTh, MTh                             | Faculty and Associate Dean of<br>Students |
| <b>Lionel Tom</b>      | DipElect, DipTheol, BMin,<br>MTh            | Faculty on Study Leave                    |
| <b>Marcus Fitakec</b>  | BTh, MTh                                    | Dean of Port Moresby Campus               |
| <b>Mawi Kamblapi</b>   | BTh, MTh                                    | Faculty – Theology                        |
| <b>Patrick Hall</b>    | BA, MDiv                                    | Faculty - Bible and Theology              |
| <b>Roland Lubett</b>   | BA, MSc                                     | Faculty - Community<br>Transformation     |
| <b>Simon Minigamba</b> | DipTh, BTh, MTh                             | Dean of Lae Campus                        |

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|                     |                              |                                                    |
|---------------------|------------------------------|----------------------------------------------------|
| <b>Tandy Lubett</b> | BSocSc, MCounselling,<br>PhD | Faculty – Cultural Anthropology and<br>counselling |
|---------------------|------------------------------|----------------------------------------------------|

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|---------------------|---------------------|--------------------------------------------|
| <b>Valeria Elel</b> | CertAgric, DipDoVET | Coordinator of Community<br>Transformation |
|---------------------|---------------------|--------------------------------------------|

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## 2.3

### ADJUNCT FACULTY AND PART TIME LECTURERS

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|                        |                        |
|------------------------|------------------------|
| <b>Alison Weymouth</b> | BSc, DipTchg, DipTheol |
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|                       |                                               |
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| <b>Barry McKessar</b> | BA, CertTchg, DipTchg, BDiv, DipEdn, DipTESOL |
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|---------------------|----------------------------------------------------|
| <b>Bernard Gunn</b> | Cert.Nursing, Dip.Health Edn., Dip.Comm.Health&Dev |
|---------------------|----------------------------------------------------|

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|---------------------|--------------------------------------|
| <b>Bruce Renich</b> | BA (Sec.Edn.), DipBible&Min, MA, EdD |
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|--------------------|----------------------------|
| <b>Doug Hanson</b> | BA, MBA, MDiv, ThM, DMiss. |
|--------------------|----------------------------|

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|                 |                                                           |
|-----------------|-----------------------------------------------------------|
| <b>Duli Asi</b> | PGDipCounselling; BTh; DipTheol; Cert.PETT Clerical, MTh. |
|-----------------|-----------------------------------------------------------|

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|                   |             |
|-------------------|-------------|
| <b>Kewai Kero</b> | DipTh, BTh. |
|-------------------|-------------|

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|                      |                           |
|----------------------|---------------------------|
| <b>Philip Church</b> | Dip Theol, MCS, MTh, PhD. |
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|------------------------|--------------------------------|
| <b>Philip Townsend</b> | BEdn, BTh(Hons), MEdnLdp, PhD. |
|------------------------|--------------------------------|

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|                    |                               |
|--------------------|-------------------------------|
| <b>Rod Edwards</b> | MA, EdD, LTh, DipRE, DipTchg. |
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|------------------------|-----------------------|
| <b>Tim Meadowcroft</b> | MA, BD, PhD, DipTchg. |
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|                        |                      |
|------------------------|----------------------|
| <b>William Longgar</b> | BA, BTh, ThM, DMiss. |
|------------------------|----------------------|

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|---------------------|-------|
| <b>William Tiki</b> | BMin. |
|---------------------|-------|

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# EDUCATIONAL PHILOSOPHY

1. We have a God-given mandate to help produce Christian leaders. Leadership is related to maturity. All Christians whom God calls to be leaders are to first become disciples (committed followers of Christ); second workers (effectively to helping make disciples); and then leaders. A leader is someone who: (i) provides a godly example (2 Tim. 2:19-21); (ii) has influence over a ministry team or church; and (iii) equips others in ministry (2 Tim. 2:2; Eph. 4:11-12).
2. Each student has unique gifts, experiences and academic abilities and will assume very different leadership roles. Opportunity for specialisation should be provided while at the same time giving exposure to a wide range of training. Different people learn best in different ways; therefore, we must use a variety of teaching methods.
3. Our programs combine spiritual, practical, and academic objectives in one holistic, integrated, educational approach. Being, knowing and doing are all essential to training and are interrelated and inseparable (e.g. Rom. 15:14).
4. Our training must be adapted to the needs of the church in Melanesia and contextualised to the Melanesian situation in content and method. The need to model what we teach is important.
5. The Bible, as God's revelation, provides the authoritative basis of truth. Our training must help form an integrated worldview that is biblically based. From this basis, intellectual inquiry into the affairs and views of the world is to be encouraged.
6. Married couples will have mutual roles in ministry. Our training must provide for both husband and wife and encourage partnership in ministry.
7. The development of strong family life is important for the lives of our students.
8. Our training must encourage and facilitate self-motivated learning. We must begin to equip students not only to a state of preparedness for ministry, but also for a lifetime of ongoing learning and development.
9. Regular assessment and renewal of our training program is essential for it to remain relevant as we continue to strive for excellence. This requires ongoing quality assessment processes.
10. The interdenominational character of CLTC aims to give students both a loyalty to their own church denomination and a willingness to work together with other Christian groups.



# PROGRAMS OF STUDY

The programs at CLTC attempt to meet the growing and changing needs of churches in the South Pacific. Accordingly, CLTC offers a wide range of courses with the study of the Bible and the impact it must have on our individual lives and on society being the focus. We want to know what God has said, and is saying to us today.

Our academic programs comply with the PNG National Qualifications Framework. To ensure that a high quality is maintained and government requirements are achieved, internal and external course moderation is conducted.

English is the language of instruction for Advanced Diploma, Bachelor of Theology, and Master of Theology Degrees. The Wives' Bible and Ministry Certificate at Banz is taught in Tok Pisin.

## 4.1

### ADVANCED DIPLOMA OF MINISTRY

The Advanced Diploma of Ministry is a full-time program available at Banz, Port Moresby and Lae campuses. It combines a study of the text and theology of the Bible plus personal discipleship and ministry skills. The Advanced Diploma of Ministry provides a broad training of

biblical and ministry competencies. Graduates from this program are expected to go into a variety of leadership positions in local churches and other Christian organisations or to take responsible roles within business or community, reflecting Christian values and integrity.

### **Aims of the program:**

1. To provide an advanced diploma in Christian ministry in and for the Melanesian context.
2. To serve the church in Melanesia by equipping its current and emerging leaders with skills in Bible, theology, and ministry.
3. To nurture a passion for God and his gospel and a growing character of godliness and humility.
4. To develop the capacity of Christians to interpret and teach the Scriptures in a way that is true to its meaning and relevant to the lives of people.
5. To equip students for pastoral work, evangelism, children's ministry, and leadership of churches and organisations.
6. To provide a pathway for suitably gifted graduates to go on to higher levels of study.

### **The curriculum includes the following elements:**

1. **Spiritual Formation:** Three courses are provided on spiritual life and discipleship supplemented by chapel services, cell group meetings and mentoring
2. **Bible:** The first year Bible course provides an overview of the Bible, its story line, and main themes. In the following years the skill of interpreting the Bible is developed and applied to key books of the Bible.
3. **Theology:** Courses on various areas of theology are included to provide a clear presentation of Christian doctrine.
4. **Ministry:** Courses on Christian ministries include principles and skills of ministry and supervised practical assignments.
5. **General studies:** The first year includes courses in English, study methods, computing, and marriage and family. Credit is given for out-of-class learning such as mentoring, cell group meetings, Principal's hour, weekend ministry, missions events, and community service.
6. **Eight-Week Practicum:** The final term of the second year is devoted to a practicum where students are assigned full-time to work in a local church.

The course structure for the Advanced Diploma of Ministry is shown below. Short descriptions of each course are provided on our website ([www.cltc.ac.pg](http://www.cltc.ac.pg)).

# ADVANCED DIPLOMA OF MINISTRY CURRICULUM

|               | <b>BIBLE &amp; THEOLOGY</b>                                                                                                                                                                                                                                                                         | <b>MINISTRY</b>                                                                                                                                                                                                                                                                                                           | <b>GENERAL</b>                                                                                                   |     |
|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|-----|
| <b>YEAR 1</b> | Bible Introduction and Grand Narrative (24)<br>Discipleship (12)                                                                                                                                                                                                                                    | Introduction to Ministry (8)<br>Melanesian Worldview and Ministry Context (8)                                                                                                                                                                                                                                             | English 1 & 2 (32)<br>Study Methods (8)<br>Marriage & Family (8)<br>Computing (8)<br>Mentoring & Practicals (22) | 134 |
| <b>YEAR 2</b> | Bible Interpretation & Communication 1 (8)<br>Bible Interp. & Comm. 2, Genesis (8)<br>Bible Interp. & Comm. 3, Matthew (8)<br>Spiritual Formation (8)                                                                                                                                               | Children and Youth Ministry (8)<br>Sunday School and Religious Instruction (8)<br>Evangelism and Spiritual Warfare (8)<br>Public Speaking and Preaching (8)<br>Intro to Community Transformation (8)<br>Pastoral Practice (8)<br>OR Ministry to Women (8)<br>Worship and Service Leading (8)<br>Eight-Week Practicum (28) | Mentoring & Practicals (22)                                                                                      | 134 |
| <b>YEAR 3</b> | Bible Interpretation & Communication 4, Hosea (8)<br>Bible Interp. & Comm. 5, Psalms (8)<br>Bible Interp. & Comm. 6, Acts (8)<br>Bible Interp. & Comm. 7, Galatians (8)<br>Godly Living (8)<br>Theology 1, God (8)<br>Theology 2, Salvation (8)<br>Theology 3, Church (8)<br>Theology 4, Issues (4) | Leadership Principles & Practice (8)<br>Cell Group Leadership (8)<br>Church Administration (8)<br>Teaching Principles and Practice (8)<br>TEE Tutoring (8)                                                                                                                                                                | Mentoring & Practicals (22)                                                                                      | 134 |
|               | 140                                                                                                                                                                                                                                                                                                 | 140                                                                                                                                                                                                                                                                                                                       | 122                                                                                                              | 402 |

Following the PNG National Qualifications Framework, first year courses in the Advanced Diploma are taught at Level 5 and year two and three courses are taught at Level 6. All courses comply with national requirements for advanced diploma studies at this level. Students who have completed a Certificate in Bible and Ministry or one year of equivalent study and have a high level of English may be exempted the first year.

The courses in the Advanced Diploma of Ministry are based on a credit point system, where 1 credit equals 10 hours of learning. An 8-credit course taught over 8 weeks will require 10 hours of learning per week (usually 4 hours in class and 6 hours of personal study and ministry experience).

Students must achieve 378 credits out of 402 to graduate.

## 4.2

### ADVANCED DIPLOMA OF COMMUNITY TRANSFORMATION

The Advanced Diploma of Community Transformation aims to equip students for a holistic ministry in the church and community. It combines Bible training and the skills of community facilitation. The training includes assessment of the needs of a community, project management, rice production, meat chicken production and business skills.

CLTC has a 400-acre farm with beef, poultry, pigs, rice, and vegetable production and has considerable expertise in both agricultural and theological training.

The Advanced Diploma of Community Transformation had some courses combined with students in the Advanced Diploma of Ministry program. But at least 50 percent of the courses are unique to the program dealing with the principles and practices of community facilitation. Many of the graduates will work in the church, while others will work for government and NGOs.



#### Aims of the program:

1. To enable students and their churches to be agents of integral mission, taking the whole Gospel to the whole person in the whole community.
2. To equip students to act as holistic community leaders and facilitators in a Melanesian context.
3. To provide Biblical and practical foundations in project and business skills appropriate to the local and community level.
4. To equip students to manage small farming enterprises, and to train their communities in improved farming methods.
5. To give students a foundation for degree-level and postgraduate study.

## The curriculum includes the following elements:

1. **Spiritual Formation:** Three courses are provided on spiritual life and discipleship supplemented by chapel services, cell group meetings, and mentoring
2. **Bible:** The first year Bible course provides an overview of the Bible, its story line, and main themes. In year two, the skill of interpreting the Bible is developed and applied to key books of the Bible.
3. **Ministry:** Courses on Christian ministry and community facilitation include principles and skills of ministry and supervised practical assignments.
4. **Farming and Business Skills:** A range of farming skills are taught including vegetables, rice, and poultry. Business skills are included in year three.
5. **General studies:** The first year includes courses in English, study methods, computing, and marriage and family. Credit is given for out-of-class learning such as mentoring, cell group meetings, Principal's hour, weekend ministry, missions events, and community service.
6. **Eight-Week Practicum:** The final term of the second year is devoted to a practicum where students are assigned full-time to work with a church or NGO on a community project.

The course structure for the Advanced Diploma of Community Transformation is shown below. Short descriptions of each course are provided on our website ([www.cltc.ac.pg](http://www.cltc.ac.pg)).

## ADVANCED DIPLOMA OF COMMUNITY TRANSFORMATION CURRICULUM

|               | BIBLE & THEOLOGY                                                                                                                                      | MINISTRY                                                                                                                                                                                                             | GENERAL                                                                                                             |     |
|---------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|-----|
| <b>YEAR 1</b> | Bible Introduction and Grand Narrative (24)<br>Discipleship (12)                                                                                      | Melanesian Worldview and Ministry Context (8)<br>Farming Practice 1 (8)                                                                                                                                              | English 1 & 2 (32)<br>Study Methods (8)<br>Marriage & Family (8)<br>Computing (12)<br>Community Based Learning (12) | 134 |
| <b>YEAR 2</b> | Bible Interpretation & Communication 1 (8)<br>Bible Interp. & Comm. 2, Genesis (8)<br>Bible Interp. & Comm. 3, Matthew (8)<br>Spiritual Formation (8) | Intro to Community Transformation (8)<br>Community Project Skills (8)<br>Holistic Community Practice 1 (8)<br>The Community Worker (8)<br>Peace-Building (8)<br>Farming Practice 2 (16)<br>Eight-Week Practicum (28) | Mentoring & Practicals (22)                                                                                         | 134 |

|               |                                                                                                                |                                                                                                                                                                                                                                                                                                                                             |                             |     |
|---------------|----------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----|
| <b>YEAR 3</b> | Bible Interpretation & Communication 6, Acts (8)<br>Bible Interp. & Comm. 7, Galatians (8)<br>Godly Living (8) | Children and Youth Ministry (8) OR Teaching Principles/Practice (8)<br>Sunday School and Religious Instruction (8) OR TEE & Bible Study Leading (8)<br>Leadership Principles & Practice (8)<br>Cell Group Leadership (8)<br>Holistic Community Practice 2 (8)<br>Business Skills 1 (8)<br>Business Skills 2 (16)<br>Farming Practice 3 (24) | Mentoring & Practicals (22) | 134 |
|               | 92                                                                                                             | 188                                                                                                                                                                                                                                                                                                                                         | 122                         | 402 |

Following the PNG National Qualifications Framework, first year courses in the Advanced Diploma are taught at level 5 and year two and three courses are taught at level 6. All courses comply with national requirements for advanced diploma studies at this level. Students who have completed a Certificate in Bible and have a high level of English may be exempted the first year.

The courses in the Advanced Diploma of Community Transformation are based on a credit point system, where 1 point equals 10 hours of learning. An 8-credit course taught over 8 weeks will require 10 hours of learning per week (usually 4 hours in class and 6 hours of personal study and ministry experience).

Students must achieve 378 credits out of 402 to graduate.

## 4.3

### BACHELOR OF THEOLOGY DEGREE

The Bachelor of Theology (BTh) program aims to train students to become aware of theological, church, community, and social issues in the Pacific region today and to equip students to evaluate these matters from an evangelical Biblical viewpoint. Students will develop skills in applying and communicating their Biblical knowledge to meet the spiritual, cultural, development and ministry needs of our modern world.

## Aims of the program:

1. To provide a degree in Christian theology in and for the Melanesian context.
2. To serve the church in Melanesia by equipping its current and emerging leaders with skills in Bible, theology, and ministry.
3. To develop the capacity of Christian leaders to analyse church and social issues from a Biblical and contextual perspective.
4. To equip students for pastoral work, theological teaching, and leadership of Christian organisations as appropriate to their career path.
5. To provide a pathway for suitably gifted graduates to go on to higher levels of study.

The BTh is taught at Level 7 of the Papua New Guinea National Qualifications Framework and complies with the requirements for Bachelor degrees at this level. It has two main components, the practical and the academic.

Two BTh tracks are currently available: The pastoral track will prepare students for pastoral ministry and church leadership. This includes study of pastoral theology and counselling and psychology. The development track will prepare students for leadership of church agencies and other Christian organisations. This includes management, business and entrepreneurial skills. The majority of the courses (85 percent) are the same for both tracks.

The BTh degree is built on the foundation of the Advanced Diploma of Ministry and so has as a prerequisite at least two years of diploma level study in theology, ministry, and related fields. Entry to the two-year BTh can be achieved in the following ways:

- Complete the Advanced Diploma of Ministry (or Theology) from CLTC or another accredited institution with a B+ average along with sufficient ministry experience. Those who completed their diploma studies previously may be admitted with a B average but need to demonstrate adequate English and academic ability in the application process.
- Complete the Advanced Diploma of Community Transformation with a B+ average. The plan is to offer a Bachelor of Community Transformation in the next few years. In the meantime, those completing the Advanced Diploma of Community Transformation may complete a modified Bachelor of Theology program. Students must complete all the Bible and theology courses plus the theology courses in the Advanced Diploma. They are to follow the Development Track of the BTh.
- Complete the Diploma of Christian Studies (one year) from CLTC with a B+ average plus significant other previous diploma level studies and ministry experience. The selection Committee will evaluate the amount and relevance of previous academic study and ministry experience. Additional requirements may be given prior to entry.

BTh students are required to write a project of 5,000 words under the supervision of faculty members. A course on research methods is taught to assist students with their research and writing.

The PNG National Qualifications Framework requires that a Bachelor degree be a minimum of 480 credits (normally 4 years of full-time study) of which 75 percent can be a credit transfer from an Advanced Diploma or 50 percent from a Diploma in a related field. As such the two-year Bachelor requires that students have already completed necessary diploma level qualifications in theology.

The course structure for the Bachelor of Theology tracks is shown below. Short descriptions of each course are provided on our website ([www.cltc.ac.pg](http://www.cltc.ac.pg)).

## BACHELOR OF THEOLOGY (PASTORAL) CURRICULUM

| YR | BIBLE & THEOLOGY                                                                                                                                                                            | MINISTRY                                                                                                   | GENERAL                                                                                                                                 |     |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|-----|
| 1  | Advanced Bible Interpretation (8)<br>Exodus (8)<br>Gospel of John (8)<br>Wisdom Literature (8)<br>Eschatology (8)<br>Pastoral Theology (8)<br>Contextualisation and Melanesian Theology (8) | Organisational Leadership (16)<br>Pastoral Counselling and Psychology (16)<br>Community Transformation (8) | Research & Writing (8)<br>Reasoning and Critical Thinking (8)<br>Cultural Anthropology and Sociology (8)<br>Mentoring & Practicals (22) | 134 |
| 2  | Romans (8)<br>1 Corinthians (8)<br>Colossians (8)<br>Church History (8)<br>Translation Principles (8)<br>Christian Ethics (8)<br>Cults and Religious Movements (8)                          | Mission and Church Planting Strategies (8)<br>Teaching and Curriculum Development (16)<br>Youth Issues (8) | Research Project (16)<br>Mentoring & Practicals (22)                                                                                    | 134 |
|    | 112                                                                                                                                                                                         | 92                                                                                                         | 64                                                                                                                                      | 268 |

## BACHELOR OF THEOLOGY (DEVELOPMENT) CURRICULUM

| YR | BIBLE & THEOLOGY                                                                                                                                                         | MINISTRY                                                                                 | GENERAL                                                                                                                                   |     |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 1  | Advanced Bible Interpretation (8)<br>Exodus (8)<br>Gospel of John (8)<br>Wisdom Literature (8)<br>Eschatology (8)<br>Christian Ethics (8)<br>Theology of Stewardship (8) | Organisational Leadership (16)<br>Management Skills (16)<br>Community Transformation (8) | Research and Writing (8)<br>Reasoning and Critical Thinking (8)<br>Cultural Anthropology and Sociology (8)<br>Mentoring & Practicals (22) | 134 |



|   |                                                                                                                                                                     |                                                                                                                                            |                                                      |     |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|-----|
| 2 | Romans (8)<br>1 Corinthians (8)<br>Colossians (8)<br>Church History (8)<br>Contextualisation and<br>Melanesian Theology (8)<br>Cults and Religious<br>Movements (8) | Mission and Church Growth<br>Strategies (8)<br>Teaching and Curriculum<br>Development (16)<br>Entrepreneurship and<br>Business Skills (16) | Research Project (16)<br>Mentoring & Practicals (22) | 134 |
|   | 104                                                                                                                                                                 | 100                                                                                                                                        | 64                                                   | 268 |

Students must achieve 252 credits out of 268 to graduate.

## 4.4

### DIPLOMA AND GRADUATE DIPLOMA OF CHRISTIAN STUDIES

CLTC recognises that many people hold diplomas and degrees in other fields of study apart from theology and would like to study theology with a view to applying Christian principles in the secular workplace or to qualify for higher theological degrees such as BTh and MTh. The Diploma of Christian Studies and Graduate Diploma of Christian Studies are awards offered to those who have successfully studied at diploma or degree level at an accredited institution.

#### Diploma of Christian Studies

The Diploma of Christian Studies is an integrated and flexible program of biblical, theological and ministry training for students who have demonstrated ability and success in previous study at diploma level. Some ministry experience is also a pre-requisite for admission to this program.

CLTC will confer this award at the end of the prescribed period of study, normally one-year full time study or its equivalent. The student may be eligible to use this award for entry into the Bachelor of Theology program.

Students who have completed a Diploma of Theology or Diploma of Ministry at another College, but who do not meet the entry standards for the Bachelor of Theology may be permitted to do the Diploma of Christian Studies as a bridging program. If they achieve the required academic standard in the Diploma of Christian Studies, they will be granted entry into the Bachelor of Theology.

The Diploma of Christian Studies normally consists of 126 credit points from the second and third years of the Advanced Diploma of Ministry curriculum. This must include at least 50 credits in Bible or Theology.

The PNG National Qualifications Framework requires that a Diploma be a minimum of two years of full-time study. By awarding the Diploma of Christian Studies, credit is given for one year of their previous diploma level study in addition to the one-year of study in theology and ministry at CLTC.

## **Graduate Diploma of Christian Studies**

This is an award which offers an integrated and flexible program of biblical, theological and ministry training for students who have demonstrated ability and success in studying at degree level. The Graduate Diploma of Christian Studies prepares students to continue working in their current vocation or to pursue additional theological training.

CLTC will confer this award at the end of the prescribed period of study, normally one year of full-time study or its equivalent. The student may be eligible to use this award to apply for entry into to Master's level study at CLTC. The student must meet the entrance standards for the Master of Theology.

The Graduate Diploma of Christian Studies normally consists of 126 credit points, including at least 50 credits in Bible or Theology. Up to 16 credits may be done at advanced diploma level.

Students can enter this program with a degree in a field other than theology. Those who have completed a degree in theology at another college, but who have not met the entry standards for the Master of Theology, may be given entry as a bridging program to the Master of Theology. They must meet the academic standards in the Graduate Diploma before being given entry to the Master of Theology.

Students may choose to do a 5,000-word project for 16 credits instead of course work. Work on this project would be supervised by an assigned faculty member. Those who intend to apply to enter the Master of Theology program are advised to do a project as part of their Graduate Diploma program.

The PNG National Qualifications Framework allows for a one-year graduate diploma.

# 4.5

## **CERTIFICATE OF BIBLE AND MINISTRY**

The Certificate of Bible and Ministry is provided for wives or husbands of students who are not able to enter the diploma of degree programs. The program is taught mainly in Tok Pisin. Literacy training (Kisim Save) and Tok Pisin are available to all those who need it.

Both husband and wife are expected to so some training in Bible and ministry while they are at CLTC so that they can be confident and equipped to work together in future ministry. Churches need both trained women and trained men to provide pastoral leadership. Elective subjects are available to cater for the needs of both women and men in this program.

Students can complete one, two, three, four or five-year certificate programs depending on the duration of their time at CLTC. Each year is 70 credits. The Certificate is taught at level 4 according to the PNG National Qualifications Framework.

### The program delivers the following:

1. A spiritual relationship with Jesus Christ to become mature in Christ.
2. A balanced understanding of the Word of God and how to share it with others.
3. Practical skills to enhance family life and assist in practical ministry activities.
4. A strong and harmonious family relationship so that the home becomes an example of Christian care and love to the church and the community.
5. A concern for the task of world missions and the place of prayer in reaching unreached people groups.
6. Good teaching skills appropriate for children's, youth and women's ministries in Melanesia.

The curriculum for the Certificate of Bible and Ministry is shown below. Students complete two of these courses each term. Each of these courses is 8 credits and involves about 5 hours of class a week plus 5 hours of personal study.

## CERTIFICATE OF BIBLE AND BIBLE CURRICULUM

| YR | FORMATION                                                              | BIBLE & THEOLOGY                       | MINISTRY                                                | PRACTICAL                                                                           |    |
|----|------------------------------------------------------------------------|----------------------------------------|---------------------------------------------------------|-------------------------------------------------------------------------------------|----|
| 1  | Discipleship 1 (8)<br>Mentoring & Practicals (6)                       | Know the Bible (16)                    | Child Nurture (8)<br>Children's Ministry (8)            | Study Methods (8)<br>Home Management (8)<br>Marriage & Family (8)                   | 70 |
| 2  | Discipleship 2 (8)<br>Discipleship 3 (8)<br>Mentoring & Practicals (6) | Life of Christ (8)                     |                                                         | Computing (8)<br>Health & Hygiene (8)<br>Sewing & Craft (8)<br>8-Week Practicum(16) | 70 |
| 3  | Worship (8)<br>Spiritual Warfare (8)<br>Mentoring & Practicals (6)     | Interpret the Bible (8)<br>Genesis (8) | Preaching (8)<br>Evangelism (8)<br>Women's Ministry (8) | Gardening (8)                                                                       | 70 |

### ELECTIVES

|               |               |              |
|---------------|---------------|--------------|
| Literacy (16) | Tok Pisin (8) | English (16) |
|---------------|---------------|--------------|

# ADVANCED CERTIFICATE

| YR | FORMATION                                        | BIBLE                                                      | THEOLOGY                   | MINISTRY                                                          |    |
|----|--------------------------------------------------|------------------------------------------------------------|----------------------------|-------------------------------------------------------------------|----|
| 4  | Spiritual Life (8)<br>Mentoring & Practicals (6) | Exodus (8)<br>Ephesians (8)                                | Theology (16)              | TEE Tutor (8)<br>Counselling (8)<br>Youth Ministry (8)            | 70 |
| 5  | Mentoring & Practicals (6)                       | Acts (8)<br>Old Testament Studies (8)<br>1 Corinthians (8) | Church (8)<br>Missions (8) | Leading Like Christ (8)<br>Bookkeeping (8)<br>Worship Leading (8) | 70 |

## 4.6

### CERTIFICATE OF EARLY CHILDHOOD EDUCATION

The Certificate of Early Childhood Education is a part-time program for kindy teachers that is provided in partnership with the Bethlehem Tertiary Institute in New Zealand. The program comprises six courses over two years. Each course includes a one week teaching intensive, six weekly seminars, and 16 hours of supervised practical work in the CLTC kindy. CLTC has a model kindy for students to experience best practice.

#### Aims of the program:

1. To equip teachers for effective ministry in kindergartens throughout Papua New Guinea.
2. To provide a Christian perspective on children including their value, needs, and potentials and a Christian philosophy of teaching.
3. To provide understanding and practical skill in the play-based approach to children's learning.
4. To facilitate the protection, care, and development of pre-school children.

#### Courses:

1. Introduction to Child Development
2. Thinking, Exploring and Sense-Making
3. Christian Foundations
4. Purposeful Play
5. Early Literacy and Numeracy Skills
6. Learning Environments.

#### Entrance requirements:

Applicants must normally have a grade 8 school certificate. An adequate grasp of English is necessary, plus experience working with children and an interest in kindy teaching. An application form and English test is available from the Registrar or the Head of CLTC Schools.

This program is only available at the Banz campus as a part time program (70 credit hours) for staff, day students, and students in the Certificate and Bible and Ministry program (wives' program). From 2025, single students will also be able to come to CLTC for two years to complete the Certificate of Early Childhood Education as well as a Certificate of Bible and Ministry (at Certificate or Diploma level).

## 4.7

### MASTER OF THEOLOGY

The MTh is for those who have already completed a bachelor's level degree in theology or Christian ministry and who desire to further develop their knowledge and skills in the fields of biblical studies, theology, and applied theology.

Two tracks of the MTh are available, one with a focus on biblical studies and theology including biblical languages. The other track has an applied theology focus including some ministry related courses.

All courses consider the application of Biblical truth and empirical research to South Pacific life, society, and cultures today.

The MTh is available as a two-year full-time residential program at the Banz campus. It is also available as a part-time program with a four-week intensive module at Banz or Port Moresby campuses each semester.

#### Program Aims

1. To provide an internationally recognised Master's degree in Christian theology in and for the South Pacific context.
2. To equip South Pacific Christian leaders with a high level of biblical, theological, and academic skills to relate the Christian Gospel more effectively to the South Pacific context.
3. To equip teachers for theological colleges throughout the South Pacific who can effectively train people to interpret the Scriptures and minister the gospel of Jesus Christ.
4. To cultivate an integrated competency in the fields of study, together with sufficient specialisation to enable students to explore in depth their area of interest.

#### Program Level

The MTh program is at Level 9 on the Papua New Guinea National Qualifications Framework and comply with the requirements for Masters Degrees at this level.  
Requirements

The MTh consists of 270 credit points. This comprises seven taught courses (30 credits each) and a thesis of 20,000 words (60 credits), or eight taught courses and a thesis of 10,000 words (30 credits).

All students must do the research skills course. Those in the Biblical Studies track must do the course in biblical languages and at least four courses in Bible and theology. Those in the applied theology track must do at least three applied theology/ministry courses.

Students in the applied theology track can substitute one course for a vocational research project. This is a 10,000-word project addressing the question of how applied biblical theology informs and guides goals, values, and best practices for people working in a vocational area in Melanesia. Those completing this project would also complete a 10,000- or 20,000-word thesis.

Taught courses each comprise 300 total learning hours (30 credit points). Normally 60 to 80 hours are in class and the balance is spent in personal research and writing. Each taught course has an expectation of 8,000 words of writing spread over the assessment tasks for the course.

A full-time Masters student's study load is four courses per year for two years. Students must complete the program within six years.

The Biblical language course can be exempted by showing current competency through recognition of prior learning and by-passing proficiency exams.

## Schedule

CLTC currently offers the MTh as a full-time two-year residential program at its Banz campus. Students will be accepted into this program every year and advance through the program as a cohort of students together.

Students can complete the program part-time by coming to Banz for four weeks per course and then completing reading and papers from their home. In the future it is planned to offer some courses at the Port Moresby campus as well.

The tables below show an example of a typical two-year MTh program schedule for each track. At times, other courses will be offered instead for the ones listed. Some cohorts may be offered several courses in an area of specialisation.

Where students from both tracks do the same course, different assignments and papers will be provided.

## TYPICAL SCHEDULE FOR BIBLICAL TRACK

| YR | TERM 1                               | TERM 2                             | TERM 3                                          | TERM 4                             |
|----|--------------------------------------|------------------------------------|-------------------------------------------------|------------------------------------|
| 1  | Research & Writing<br>Biblical Greek | Pacific Theology<br>Biblical Greek | NT Exegesis<br>Biblical Greek                   | Gospel & Culture<br>Biblical Greek |
| 2  | Thesis Research<br>Biblical Hebrew   | OT Exegesis<br>Biblical Hebrew     | Thesis Research or<br>Ethics<br>Biblical Hebrew | Adult Education<br>Biblical Hebrew |

# TYPICAL SCHEDULE FOR APPLIED THEOLOGY TRACK

| YR | TERM 1             | TERM 2                                        | TERM 3      | TERM 4                  |
|----|--------------------|-----------------------------------------------|-------------|-------------------------|
| 1  | Research & Writing | Christian Witness in Society or Church Growth | NT Exegesis | Leadership in Melanesia |
| 2  | Thesis Research    | OT Exegesis                                   | Ethics      | Adult Education         |

## Thesis

The MTh has a significant research requirement which is met by each student completing both a research skills course and either a 10,000 word or 20,000-word research thesis. The 10,000-word thesis is equivalent to one of the taught courses in the degree. The 20,000-word thesis is equivalent in credits to two courses. Students applying to do the 20,000-word thesis must demonstrate a high level of research competence in the courses in the first year of the program. They should also have completed a thesis or significant research paper at undergraduate level.

The research paper or thesis focuses on the area of specialisation of the courses chosen by the candidate. Students in the biblical track should have substantial biblical research in their thesis. Students in the applied theology track should include biblical research and empirical (descriptive) research.

## Assessment and Required Grades

Each taught course includes written assessment tasks involving research and requires approximately 8,000 written words. Taught courses are assessed by a variety of assessment tasks which may be selected from: pre-reading reports, literature reviews, short research essays, class presentations, class tests, examinations, and a major research essay.

Post-Graduate Diploma of Theology

A Post-Graduate Diploma of Theology (PGDT) may be awarded to those students who have successfully completed four courses, but are unable to complete the MTh program. Depending on the reason for incompleteness, the student may be allowed to continue his or her studies towards a Master's degree later.

## Admission Requirements:

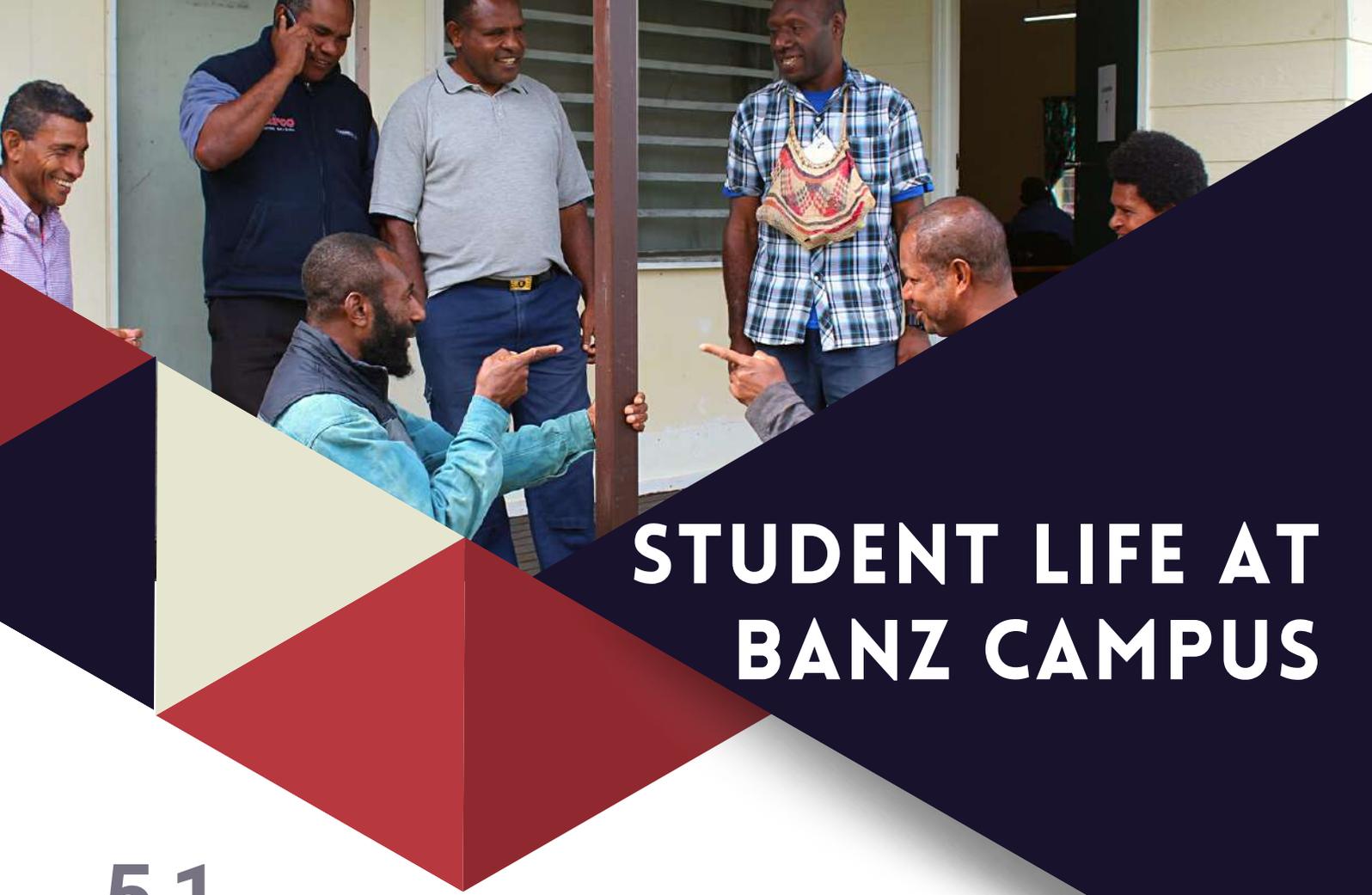
Applicants must complete an application paper, entrance test, and provide full transcripts of previous tertiary level study. Admission requires experience in Christian ministry, suitable undergraduate qualifications, and adequate levels of English and Biblical knowledge. In terms of

academic qualifications, there are several ways of a candidate can qualify for entry to the MTh program:

- Candidates who have already gained above average grades (at least B) in a completed primary degree in Theology or Ministry (BTh, BD, BMin or equivalent), in which English was the language of instruction, and which was accredited through a recognised institution such as the Papua New Guinea Department of Higher Education.
- Some university primary degrees majoring in Religious Studies may also qualify as a suitable entry requirement.
- Candidates who have completed a primary degree in English in a field other than Theology or Religious Studies from an accredited university may apply under certain circumstances to enter the MTh program by first completing the CLTC Graduate Diploma in Christian Studies (GDCS).
- Candidates who have completed a primary degree in English in a field other than Theology or Religious Studies from an accredited institution and who have also completed an Advanced Diploma (PNGNQF level 6) in biblical or theological studies may be accepted for provisional entry to the applied theology track of the MTh degree. Full entry is confirmed after successfully completing two Masters Courses.

### **Cross Credit and Recognition of Prior Learning:**

Accepted candidates may apply for recognition of cross credit or current competency based on prior learning. Where candidates can document achievement of learning outcomes comparable to the learning outcomes of a particular course, the College has power to grant exemption from and/or cross credit towards a particular course. Normally no more than the equivalent of cross-credit towards two courses would be granted for one student



# STUDENT LIFE AT BANZ CAMPUS

## 5.1

### LIFE AT THE COLLEGE

The overall life at CLTC, not only the classroom study, is part of the training experience. Students participate fully in the overall campus life, work, and witness. They take part in regular worship and have evangelistic and pastoral responsibilities both on campus and in the surrounding areas.

Students also share in regular work duties to keep living costs on campus as low as possible. These work periods are opportunities to learn Christian servant leadership, and grow together in Christ. Sports, recreation, and social activities also form an important part of campus life. Students are expected to participate in and help organise these activities.

The very nature of our program as training and preparation for Christ's service puts additional expectations upon every student. Making the most of this special opportunity to draw near to God and learn of Him requires a growing discipline of time and developing of life habits

worthy of Christ. CLTC therefore encourages students to develop personal discipline in their use of time, their dedication to study and their relationships with other students, especially members of the opposite sex. Students must be willing to gladly accept the self-denial which such discipline demands. In doing so they are empowered to discover the true liberty of being willing servants of Christ.

## 5.2

### SPIRITUAL FORMATION AND COMMUNITY BASED LEARNING

During the weekly routine at CLTC there are several other opportunities for spiritual formation that are included in the curriculum as Mentoring and Practicals. These include chapel services, Principal's hour, meetings with

a student-led cell group, and denominational fellowship groups. Students receive credit for these activities based on their attendance and completion of a learning journal. The learning journal consists of a page or two written each week to reflect on the learning and challenges from these activities. Students also reflect on the ministry experiences they have during the weekend ministries and on-campus ministries.

## 5.3

### ORIENTATION

An orientation program is conducted for all incoming students at all three campuses before the formal commencement of classes for Term 1 each year. It includes the introduction of key people, student timetable, academic programs, use of the library, the Student Handbook, policies and procedures and other aspects of community life.

## 5.4

### ACCOMMODATION AND FOOD

At the Banz campus, single students live in a communal household with other students of the same gender. Married students have a house of their own consisting of one or more bedrooms and a living area. Some have their own kitchen; others families share a kitchen. Students are responsible to keep their accommodation and the area around their homes clean and tidy. A quota of gas is provided for cooking. Students are also allocated land to grow their own gardens. The College has a store where students can buy basic food and household items. Students must provide for their food needs from their gardens, their allowance, and their personal money.

## 5.5

### FEES, ALLOWANCES AND TRAVEL COSTS

The Training Cost is the amount it costs to train a student at CLTC. This includes the accommodation, electricity, cooking fuel, course notes, teaching staff, and other costs while at CLTC. If a student is receiving government sponsorship, then the full training cost should be requested.

The Compulsory Fee is the amount the students must pay. This is a small portion of the total amount that it costs the college to provide training for students. The bulk of the Training Cost is covered through donations from individuals and churches and through the College farm and poultry business. The food allowance fee is part of the compulsory fee and is refunded to the student through payments each fortnight of K40 per adult and K20 per child.

The student fee rates for 2023 for the Banz campus are provided below.

### STUDENT FEES 2024 FOR BANZ CAMPUS

| 2024 Fees             |                | Diploma & Adv.Dip | Bachelor & Grad.Dip | Masters |
|-----------------------|----------------|-------------------|---------------------|---------|
| Tuition Fee & Housing | Single         | 4000              | 4,900               | 6,760   |
|                       | Married couple | 6,840             | 8,100               | 10,700  |
|                       | Per child      | 350               | 350                 | 350     |

|                                                        |                       |               |               |               |
|--------------------------------------------------------|-----------------------|---------------|---------------|---------------|
| <b>Other Fees &amp; Bonds</b>                          | <b>Single</b>         | <b>70</b>     | <b>70</b>     | <b>70</b>     |
|                                                        | <b>Married couple</b> | <b>140</b>    | <b>140</b>    | <b>140</b>    |
|                                                        | <b>Per child</b>      | <b>5</b>      | <b>5</b>      | <b>5</b>      |
| <b>Food Allowance</b>                                  | <b>Single</b>         | <b>1,440</b>  | <b>1,440</b>  | <b>0</b>      |
|                                                        | <b>Married couple</b> | <b>2,880</b>  | <b>2,880</b>  | <b>0</b>      |
|                                                        | <b>Per child</b>      | <b>720</b>    | <b>720</b>    | <b>0</b>      |
| <b>Actual Tuition &amp; Housing Cost (approximate)</b> | <b>Single</b>         | <b>14,000</b> | <b>16,000</b> | <b>18,000</b> |
|                                                        | <b>Married Couple</b> | <b>24,000</b> | <b>28,000</b> | <b>30,000</b> |
|                                                        | <b>Per Child</b>      | <b>1,500</b>  | <b>1,500</b>  | <b>1,500</b>  |

| <b>Total Compulsory Fee, including Tuition Fees, Bonds and Food Allowance</b> | <b>Diploma &amp; Adv.Dip</b> | <b>Bachelor &amp; Grad.Dip</b> | <b>Masters</b> |
|-------------------------------------------------------------------------------|------------------------------|--------------------------------|----------------|
| <b>Single student</b>                                                         | <b>5,510</b>                 | <b>6,410</b>                   | <b>6,760</b>   |
| <b>Married couple with no children</b>                                        | <b>9,860</b>                 | <b>11,120</b>                  | <b>10,820</b>  |
| <b>Married couple with one child</b>                                          | <b>10,935</b>                | <b>12,195</b>                  | <b>11,170</b>  |
| <b>Married couple with two children</b>                                       | <b>12,010</b>                | <b>13,270</b>                  | <b>11,520</b>  |
| <b>Married couple with three children</b>                                     | <b>13,085</b>                | <b>14,345</b>                  | <b>11,870</b>  |
| <b>Married couple with four children</b>                                      | <b>14,160</b>                | <b>15,420</b>                  | <b>12,220</b>  |
| <b>Married couple with five children</b>                                      | <b>15,235</b>                | <b>16,495</b>                  | <b>12,570</b>  |

Twenty percent (one fifth) of the compulsory fee must be paid by the end of December as a non-refundable deposit to reserve a place at College. Housing will not be provided unless this 20 percent is paid. Students are required to pay a further 20 percent by the beginning of each term. Students will not be permitted to attend classes unless the payment for each term is made.

Students are expected to arrange with their home churches for a regular monthly allowance to meet the cost of items such as paper, pens, and other personal items. Sending churches should also make provision to cover the purchase of books for students (approximately K400 per year). Travel costs for students from home to the College and back, throughout their entire study program at CLTC, are paid either by the student or the student's home church.

Masters students receive sponsorship from Local Leaders International which pays for their food allowance and some travel costs.

A student wishing to withdraw from his or her studies during the year will be refunded the fees paid for the remaining terms. The 20 percent administration fee is retained by the College and the fees paid for terms where they have attended classes will be retained. If a student withdraws during the first semester, they will be refunded any fees they have paid towards the second semester. If a church or other sponsor paid the fee, communication will occur with the sponsor regarding the balance of the fees. Students will also be refunded 100 percent of the food allowance that they have paid less what has already been paid to them.

## 5.6

### BANZ LIBRARY

The three CLTC libraries (Banz, Port Moresby, and Lae) have a total of over 50,000 books. The library currently subscribes to 25 journals and has 8,000 issues. In addition to English theological books, there are books in Tok Pisin, and books on PNG.

An inter-library loan procedure has been established to facilitate the sharing of resources between Banz, Port Moresby, and Lae campus libraries. CLTC also has an online enquiry facility which shows details of books held at each of the three campus libraries.



## 5.7

### GUIDANCE AND COUNSEL

Faculty members are available to assist students who need personal help and guidance. Each student is appointed a faculty mentor who is available for students to approach at any time. The College has a full time Chaplain on staff for all members of the college community. The Dean of Students is also available to discuss any matters of personal concern.

## 5.9

### STUDENT HANDBOOK

Each student is given a Student Handbook which contains detailed information about College requirements, policies and procedures. As students become familiar with its contents, they will gain an appreciation for and an understanding of College ethos and the policies which undergird it. The policies and procedures outlined in the Student Handbook enhance the student's life as a member of the student body and the wider College community.

## 5.8

### STUDENT REPRESENTATIVE COUNCIL (SRC)

Students elect their own Student President and Senior Students who act as leaders and counsellors to their fellow students. The Student Representative Council (SRC) meets regularly to discuss matters relating to student life. All students are welcome to submit any questions to the Student Representative Council for consideration. The SRC may make submissions to faculty and leadership of the College for discussion. Many issues can be resolved readily by bringing them to the SRC. The SRC President attends faculty meetings and report to College Council.

## 5.10

### DISCIPLINE

The Student Handbook outlines disciplinary procedures. A minor breach of college policy or other matter may be discussed between a faculty member and a student without further action being necessary. More serious breaches may require the student to appear before the Disciplinary Committee. A student may appeal a decision of the Disciplinary Committee to the Principal.



# ACADEMIC REQUIREMENTS

## 6.1

### APPLICATION PROCEDURES

Further information and application papers can be obtained from our website at [www.cltc.ac.pg](http://www.cltc.ac.pg)

**Or contact:**

***Banz Campus***

The Academic Registrar, CLTC,  
PO Box 45, Banz, Jiwaka Province  
Registrar: Clyde Smith, [registrar@cltc.ac.pg](mailto:registrar@cltc.ac.pg);  
Phone: 7456 6529 or 7637 0309

For interested persons who may want to study at Port Moresby or Lae campuses, please contact those campuses directly.

***Port Moresby Campus***

Pitpit Road, Waigani, PO Box 1619, Vision City, NCD  
Academic administrator: Tarmari Fitakec, 7269 2951, 7670 9463; [pomcampus@cltc.ac.pg](mailto:pomcampus@cltc.ac.pg)  
Dean: Marcus Fitakec, 7703 9617, [mfitakec@cltc.ac.pg](mailto:mfitakec@cltc.ac.pg)

***Lae Campus***

Bowerbird Road, Chinatown, PO Box 220, Lae 311, Morobe  
Dean: Simon Minigamba: 7360 5374;  
[simonminigamba@gmail.com](mailto:simonminigamba@gmail.com)

Interested parties can download the application form from the CLTC website or obtain it from one of the campuses or CLTC agents (a list is available on the CLTC website).

The applicant must then contact a CLTC campus or agent to complete under supervision the Entrance English Test. There will be a charge of K50 for this. The supervisor will then sign the test and send it directly to the registrar.

Completed applications should be received by the Registrar by 31 July. Applications will be received after that time but those received before the end of July will be given first priority for places in the program.

## 6.2

### ADMISSION REQUIREMENTS

#### Educational Requirements:

##### *For the Advanced Diploma programs:*

- Grade 12 education, or
- Grade 10 with demonstrated competence beyond that standard by completion of an English Bible School certificate, a vocational certificate, and practical ministry or work experience. CLTC does not accept applicants straight from grade 10.

##### *For the Bachelor of Theology program:*

- Diploma of Ministry/Theology from a reputable theological institution with at least a B+ average as evidenced by the transcript, together with demonstrated ministry experience. Those who did not achieve a B+ in their Diploma of Ministry/Theology but who have done other studies subsequently, may be considered.

##### *For the Masters of Theology program:*

- Bachelor of Theology/Divinity, or equivalent education from a recognised theological institution with at least a B average.
- For more information about the Masters program, please contact the Dean of Post-Graduate Studies.

#### Personal Requirements of the applicant include the following:

- An experience of Jesus Christ as Saviour, and a maturing Christian character.
- A desire to study the Bible to be better equipped to serve Christ.
- Active in a church for at least a year, with some experience of personal witness and Christian service.
- A minimum age of 20 years.
- The applicant must be able to pay the College fees with the requirement to pay 20 percent before arriving and 20% at the beginning of each term.
- Single students should have no plans to marry until after graduation.
- A married applicant is expected to come with his or her spouse. Their children must be biological offspring or properly adopted (proof of adoption is necessary). No other children are permitted to live with students on campus.

## 6.3

### SELECTION PROCEDURES

Once an application has been received by the Registrar, it is screened to ensure it meets the selection criteria. Suitable applications are then submitted to a Selection Committee for evaluation. The Selection Committee will make its final decision on the merit of each application. Candidates will be notified of the outcome of their applications.

## 6.4

### OVERSEAS APPLICANTS

CLTC will accept eligible candidates from other Pacific countries and non-Melanesian cultures. For further details, please write to the Academic Registrar. Passports, visas, entry permits and other documents for any student outside of Papua New Guinea are the responsibility of the individual applicant.

## 6.5

### TERMS, SEMESTERS AND HOLIDAYS

Courses run from late January to late November each year. The academic year is divided into four terms of nine weeks each. Ministry Week and Missions Week are added, to terms 1 and 2, thus making these terms ten weeks long. The College Calendar is provided on the College website.

The mid-year break is normally three weeks and during this time students have the opportunity for ministry with a church or they may return to their homes. There are one-week breaks following terms 1 and 3. Students at Banz campus are expected to remain on campus for these breaks. Permission to travel is granted in some circumstances.

## 6.6

### RECOGNITION OF PRIOR LEARNING (RPL)

Students who wish to apply for recognition of prior learning to be exempted from courses should write to the Dean of Undergraduate Studies. This written request should contain details of courses completed in other institutions, together with a brief description of the subject matter covered and a full copy of the relevant academic results. Sometimes additional information will be needed, such as examples of assignments submitted as part of these courses or a bridging paper.

## 6.7

### STUDY REQUIREMENTS

Students are expected to apply themselves to their studies to attain their individual best academic results. Each course is assigned a credit-point value where one credit point is equal to ten hours of learning. An 8-credit course requires 80 hours of learning, which typically involves 4 hours of class a week and 6 hours of personal study a week.

## 6.8

### STUDY RESOURCES

Students are recommended to come with a laptop computer, an English dictionary, and an NIV Study Bible. Bible courses will follow the 2011 NIV translation. It can be helpful to have other translations as well for comparison. Other books are useful such as Bible dictionaries and commentaries.

## 6.9 GRADING

Knowledge of each course will be tested by study assignments and examinations which will be marked on a letter grade system, with the equivalent points as follows:

### CLTC GRADING SYSTEM

| Grade     | Percentage | Possible Descriptions                                                                                                                                                                                                                                                                 | Grade Point |
|-----------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <b>A+</b> | 95-100     | Demonstrates mastery of the subject area. Able to correctly evaluate, synthesise and critique materials, drawing from wide range of appropriate sources. Able to think and communicate in abstract terms Produce totally errors free written material, which is publishable.          | 4.3         |
| <b>A</b>  | 90-94      | Demonstrates excellence in the subject area. Able to evaluate synthesise and critique abstract material. Employs a wide range of specialized research skills. A broad knowledge base with substantial depth in some areas. Produces error free written material.                      | 4.0         |
| <b>A-</b> | 85-89      | Demonstrates a high degree of proficiency in the subject area. Is able to analyse, evaluate and critique materials. Able to communicate in abstract terms. Competently relates topic to other areas of study.                                                                         | 3.67        |
| <b>B+</b> | 80-84      | Demonstrates a sound comprehension of subject area. Able to respond to and interact critically with other materials. Thinks and communicates in abstract terms. Able to write on specific areas in substantial depth.                                                                 | 3.33        |
| <b>B</b>  | 75-79      | A good working knowledge of the subject area. Able to respond to and integrate material from various sources. Employs a broad range of learning skills, discretion and judgment.                                                                                                      | 3.0         |
| <b>B-</b> | 70-74      | A working knowledge of the subject area. Able to incorporate theoretical concepts into thinking. Interacts with other material and generates new ideas.                                                                                                                               | 2.67        |
| <b>C+</b> | 65-69      | Basic knowledge of the subject material, but unable to make evaluative, critical or analytical judgments. Able to explain some concepts in abstract terms.                                                                                                                            | 2.33        |
| <b>C</b>  | 60-64      | A knowledge of the subject material, though unable to integrate facts with abstract material. Some generation of new ideas though with limited scope. Little analytical interpretation of information.                                                                                | 2.0         |
| <b>C-</b> | 55-59      | Demonstrates knowledge of the subject material but unable to utilize in forming argument or logical reports. Recalls in narrow range of competence. Large number of errors in choice of vocabulary and structure. Demonstrates a lack of discernment in recalling and using material. | 1.67        |
| <b>D</b>  | 50-54      | Barely demonstrates knowledge of the subject material. Large number of errors in choice of vocabulary and structure. Demonstrates a lack of discernment in recalling and using material.                                                                                              | 1.0         |
| <b>F</b>  | 0-49       | Fails to submit work at all. Demonstrates lack of knowledge in subject area. No indication of possession of basic practical skills in thinking, researching or writing. Unable to make valid use of facts.                                                                            | 0.0         |

# 6.10 GRADUATION REQUIREMENTS

To receive a CLTC Degree, Diploma or Certificate the student must achieve satisfactory standards in the following areas:

## **Spiritual Life:**

The student must show evidence of a personal commitment to Christ, a growing maturity in Christian living and a love for God's word and work.

## **Christian Service:**

By participating in regular College ministry and practical work, students are expected to show practical ability in areas of service listed in the course aims. Any period of practical work required as part of the course must be completed to the satisfaction of the College, and the granting of a CLTC Masters, Degree, Diploma or Certificate may be postponed or withheld until the student has shown an acceptable level of competence in this area.

## **Participation in the Community Life of the College:**

The College believes that mature involvement in the sharing, worshipping, and witnessing community is an essential part of preparation for Christian service. Therefore, wholehearted participation in the College's official out-of-classroom activities is an essential graduation requirement.

## **Academic Qualifications and Course Requirements:**

The student must maintain acceptable class attendance, not missing more than 25% of class sessions, and must complete required papers, assignments, and tests. A student must have at least a C average at the end of the first year to be able to continue in the second year.

If a student fails a course, he or she may be given the opportunity to do extra work during a break to increase their grade at the discretion of the faculty member. This opportunity is only given to students who have obtained at least 45% in the course. If the student has enough credits, they can graduate with one or more fails on their transcript or they can repeat the course to improve their grade.

Students who fail courses or who are struggling to attain a satisfactory academic level are required to meet with the Registrar and Dean of Undergraduate Studies to review their progress. It may be required that the student withdraw from the program.

Students who do not complete the Academic, Spiritual, Christian Service or Community Life requirements may be granted a Certificate of Studies instead of a Diploma or Degree at the discretion of the Academic Committee.



# DISTANCE EDUCATION

Distance Education refers to a style of learning that allows students to stay in their home and ministry settings. One Distance Education method that CLTC offers is Theological Education by Extension (TEE). Students are encouraged to join groups with a tutor to do each study, although individuals may do them on their own as isolated students.

## 7.1 TEE COURSES

### ENGLISH TEE COURSES:

- Come Follow Me (Discipleship part 1)
- Follow in His Steps (Discipleship part 2)
- Go and Make Disciples (Discipleship 3)
- Come Let Us Worship
- The Foundations of Christian Marriage
- The Christian Single
- The Christian Family
- To Live a Godly Life (After God's Heart)
- The Five Books of Moses (OT Intro. 1)
- The Historical Books (OT Introduction 2)
- In the Beginning (Genesis part 1)
- The Patriarchs (Genesis part 2)
- The First coming of Jesus
- The Public Ministry of Jesus
- The Sacrifice and Triumph of Jesus
- To Live in Peace (1 Corinthians part 1)
- The Way of Love (1 Corinthians part 2)
- Faith in Christ (Galatians part 1)
- Freedom in Christ (Galatians part 2)
- One in Christ (Ephesians part 1)
- Living for Christ (Ephesians part 2)
- Help the Children Come
- Help the Children Grow
- Reaching the Children
- Working with Young People
- Launch Out! (Mission Awareness)
- The Deep-Sea Canoe (Mission History 1)
- Mission to the Islands (Mission History 2)
- Taking the Teachings (TEE Tutoring)

## TOK PISIN TEE

- Yu Kam Bihaninim Mi, Buk 1, 2 & 3
- Lukluk Long Olpela Testamen, Buk 1, 2 & 3
- Stat Buk 3
- Gutnius Mak i Raitim
- Wok Bilong Ol Aposel, Buk 1 & 2
- 1 Korin Hap 2, Buk 3 & 4
- Efesus, Buk 1 & 2
- Hibri Buk, 1 & 2
- Revelesen, Buk 1 & 2
- Karim Tok bilong God i Go
- Kristen Marit na Femili Laip, Buk 1 & 2 (bilong ol marit manmeri)
- Kristen Marit na Femili Laip, Buk 3 (bilong ol manmeri singel yet)
- Skulim ol Pikinini
- Tuta Trening

Those interested in taking up TEE studies or tutoring a TEE group should contact any of the College campuses. The TEE Prospectus and application papers are available on the College website. Short courses are run regularly for TEE tutor training.

Each TEE course is divided into a number of studies. On average each study takes five hours to complete. Isolated students will send assignments to CLTC for marking. Those in tutorial groups will give their assignments to their tutor who will send the marks to CLTC. After completing each course a certificate of accomplishment will be provided.

## 7.2

### CERTIFICATE OF BIBLE AND MINISTRY (TEE)

TEE students are encouraged to have a commitment to on-going study and benefit from a wide range of TEE courses. Those who complete 60 credits (about 19 courses) will be awarded the Certificate of Bible and Ministry (TEE). Courses can be completed in any order. This is normally completed in 3 years, and must be completed within ten years. Further information is from the Distance Learning Department.

The program provides a basic understanding of the Bible and Christian beliefs. These studies aim to be of practical help to a person's Christian life and ministry in the church. The Certificate can assist students to qualify a student to undertake other courses offered by the College.



# CLTC OPEN CAMPUSES: PORT MORESBY & LAE

The urban campuses are viewed as an important extension of the original vision of CLTC. Each centre has its own Dean who manages the day to day running of the centre. Each urban campus has established a support group made up of leaders from across the spectrum of evangelical churches in Port Moresby and Lae. The campuses have permanent faculty and administrative support staff and employ adjunct faculty for specific modules of the courses. Faculty from Banz also travel to Lae and Port Moresby to contribute to the programs.

The urban campuses aim to cooperate with and serve churches and Christian organisations involved in urban ministry and to encourage and facilitate their work. CLTC is committed to working in partnership with the church congregations in the development of their leaders. The role of the urban campuses is to facilitate the congregations in developing their leaders.

The urban campuses continue to adapt to the perceived needs of their cities.

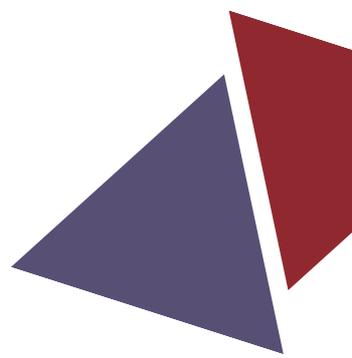
## 8.1 ADVANCED DIPLOMA OF MINISTRY

The Advanced Diploma of Ministry is available at Lae and Port Moresby and is the same standard as offered at Banz. The curriculum is similar to what is taught in Banz (see section 4.1) but with some modifications to suit the urban context.

## 8.2 GRADUATE DIPLOMA OF CHRISTIAN STUDIES

This is an award which offers an integrated and flexible program of biblical, theological and ministry training for students who have demonstrated ability and success in studying at degree level. Students would normally enter

this program with a degree in a field other than, though not necessarily exclusive of, theology. Students accepted as candidates for this award will also be expected to have recognised and documented involvement in Christian ministry. The GDCS prepares students to continue working in their current vocation or to pursue additional theological training.



## 8.3

### BACHELOR OF THEOLOGY

Both Lae and Port Moresby offer part-time Bachelor of Theology studies. Contact the deans of both campuses for further details on the schedule for these courses. Further details are provided in section 4.3 of this Prospectus.

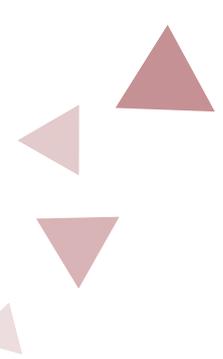
## 8.4

### URBAN MINISTRY FOUNDATION

The Urban Ministry Foundation provides a two-year part-time program in simple English to congregations in Port Moresby. Participants in the UMF program attend classes on Monday, Tuesday, and Wednesday mornings. The lecture program follows a two-year cycle. Students are expected to do ministry in their churches and write a journal on their experiences.

### THE URBAN MINISTRY FOUNDATION INCLUDES THE FOLLOWING COURSES:

| Bible & Theology          | Ministry                    | General      |     |
|---------------------------|-----------------------------|--------------|-----|
| Introduction to the Bible | Pastoral Care & Counselling | English      | 134 |
| Salvation                 | Children and Youth          | Study Skills |     |
| Bible Interpretation      | Urban Mission               | Bookkeeping  |     |
| Christian Belief          | Cell Group                  |              |     |
| Come Follow Me            | Communication Skills        |              |     |
| Acts and Apostles         | Preaching                   |              |     |
| Ephesians                 |                             |              |     |
| OT Prophets               |                             |              |     |
| Stewardship               |                             |              |     |
| Church and ministry       |                             |              |     |





# CLTC SUPPORT & SERVICES

In addition to the education departments, CLTC has support and services departments that assist the training ministry and provide financial sustainability for the College. The support programs provide income to the College, and along with donors, allows the College to heavily subsidise the school fees.

The following service departments assist the CLTC-wide operation.

- Administration and HR Office.
- Finance Office: This runs fortnightly payroll for staff and pays the students food allowances.
- Health Clinic: Our clinic serves staff and students on Banz campus, and people from the surrounding communities.
- Technical Services Department. This provides the electrical, mechanical, plumbing, building and logistics needs of CLTC.
- Kindy and Elementary School. Currently the College's school is up to grade 2. Primary schools and high schools are available nearby.
- College Store: This provides basic grocery items for sale.
- Guesthouse: Provides accommodation for internal and external customers.
- Farm Department: Includes cattle, rice, citrus, and vegetable production. This is run for commercial and training purposes and is integrated with the Advanced Diploma of Community Transformation program.

Poultry Production on the Banz campus is operated by a company Farm Fresh that is owned by the College. This company produces table eggs, one-day-old chicks, and meat birds (broilers) for sale throughout the highlands. Farm Fresh operates a hatchery and a processing plant (abattoir) on the campus.



## CONTACT US

### MAIN CAMPUS (BANZ)

Christian Leaders' Training College  
PO Box 45  
Banz, Jiwaka Province  
Papua New Guinea  
Email: [registrar@cltc.ac.pg](mailto:registrar@cltc.ac.pg)  
Phone: 7456 6529 or 7637 0309

### PORT MORESBY OPEN CAMPUS

CLTC Port Moresby Campus (Pipit Road, Waigani)  
PO Box 1619, Vision City (NCD)  
Papua New Guinea  
Email: [pomcampus@cltc.ac.pg](mailto:pomcampus@cltc.ac.pg)  
Phone: 7269 2951, 7670 9463

### LAE OPEN CAMPUS

CLTC Lae Campus (Bowerbird Road,  
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### DISTANCE EDUCATION DEPARTMENT

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