



Christian Leaders' Training College of Papua New Guinea

***Serving the Churches of the South Pacific Islands
– since 1965***

A Registered Institute of Higher Learning



Open Campus Deans

Lae: Simon Minigamba sminigamba@cltc.ac.pg +675 7360 5374
Port Moresby: Marcus Fitakec mfitakec@cltc.ac.pg +675 7703 9617 / 7952 7007

2027 APPLICATION FORM UNDERGRADUATE - LAE & PORT MORESBY OPEN CAMPUSES

Name: _____

Note: The year indicated for the following programs are for full-time study. However, at a CLTC open campus we may not be able to provide a completely full-time program. Therefore, you may require additional time to complete your program.

	Program for which you are applying (<i>tick one</i>)
	ADVANCED DIPLOMA OF MINISTRY – 3 years. Prerequisite: Grade 12 or equivalent (for example, Grade 10 plus a 2-year certificate). Applicants who have completed relevant courses in another institution may be exempted from the first year.
	DIPLOMA OF CHRISTIAN STUDIES – 1 year. Prerequisite: A non-theological diploma from an accredited institution (e.g., Diploma of Teaching) plus experience in their field of training.
	BACHELOR OF THEOLOGY – 2 years. Prerequisite: A theological diploma with at least a B+ average from an accredited theological institution. Some applicants may be required to do the Diploma of Christian Studies as a bridging year.
	GRADUATE DIPLOMA OF CHRISTIAN STUDIES – 1 year. Prerequisite: A non-theological degree from an accredited institution (for example, Bachelor of Education) plus experience in their field of training.

OFFICE USE ONLY: Indicate below the date that each item is received.

Main appl.	Church	Community	Health	ID	Certificates	Work Exp.

Complete the following checklist

For you to complete

☐ **Main application forms**

For you to start, and then remove for others to complete and return to you

☐ **“Church Endorsement Form”**

☐ **“Community Endorsement Form”**

☐ **“Health Information Form”**

For you to provide copies as supporting documents

(bring the original to registration)

☐ **Identification**

1. Copy of NID if you have it
2. Otherwise copy of NID certificate or copy of a Bank Card.

☐ **Documents of education and training completed**

1. Certificates of lower formal education level(s).
2. Certificate ***and transcript*** of highest formal education.
3. Certificates of any additional training courses or workshops.

☐ **Evidence of work experience**

1. Reference letters, and/or...
2. Curriculum vitae (CV)

Submit all of the above documents to your local Open Campus:

Lae Dean:

Simon Minigamba sminigamba@cltc.ac.pg 7360 5374

Port Moresby Academic Administrator:

Tarmari Fitakec pomcampus@cltc.ac.pg 7670 9463 / 7269 2951

Sit for your CLTC Entry Exam

Pay your K50.00 (non-refundable) application fee to your local Open Campus staff, and arrange a three-hour block of time with him to sit for your CLTC Entry Exam.

Applicant Information

Full name			
Date of birth (dd/mm/yyyy)		Phone numbers	
Email addresses			
Postal address (optional)			
Local church location		Denomination	
Country		Province	
District		Ward	

Highest school grade completed		Year		Name of school	
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Trade/college/university qualification	Years	Name of school/college/university

Paid work or ministry position	Years	Company/organization/church

Your Christian Experience and Life Goals

Describe how you came to follow Christ. Share briefly your experience since then. _____

Why do you want to study at CLTC? _____

What do you hope to do when you graduate from CLTC? _____

CLTC Community Lifestyle Commitment

The Christian Leaders' Training College (CLTC) is a Christian community joined together for the purpose of academic study, personal development and spiritual growth. We are committed to the Lordship of Jesus Christ and believe that the scriptures establish the basic principles that should guide our life together. These principles include the responsibility to love God with all our being, love our neighbours as ourselves, seek after righteousness, practice justice, help those in need, forgive others, seek forgiveness and responsibly exercise freedom with loving regard for others. One of the important lessons you will learn here is about the way you should live together with people from different places and with different customs. We acknowledge that it is impossible to create a community with expectations that are totally acceptable to every member. Nevertheless, clearly stated expectations promote orderly community life. The Word of God tells us that "everything must be done decently and in order" (I Cor. 14:40).

As a member of the CLTC community, I will strive to practice stewardship of mind, time, abilities and finances. I will pursue opportunities for intellectual and spiritual growth and demonstrate care for my body. I also will exercise social responsibility in my standard of living and use of economic resources. Realizing the destructive character of an unforgiving spirit and harmful discrimination based on prejudice, I will seek to demonstrate unselfish love in my actions, attitudes and relationships. I will be honest and show respect for the rights and property of others. I recognize that some social practices are harmful to me, as well as harmful or offensive to others. Therefore, respecting the values of others and the mission of the Christian Leaders' Training College, I recognize my responsibility as a member of the community to refrain from sexual relationships outside of marriage, sexual harassment and abuse, pornography, acts of violence, abusive or demeaning language and the use of illegal drugs. Recognizing that CLTC supports non-use of alcohol, tobacco, and betelnut, I will respect and abide by the college policy that prohibits their use both on and off campus. I pledge myself to carry out this commitment in a spirit of openness and helpfulness through mutual accountability motivated by love.

- ☐ I have read the Community Lifestyle Commitment and understand the purpose and mission of CLTC.
- ☐ I accept the lifestyle expectations as my own while I am a student at CLTC.
- ☐ I agree to withdraw from my studies should I find myself unable to uphold the CLTC lifestyle expectations.
- ☐ I have also completed the rest of this application truthfully.

***Intentionally false statements will invalidate the application,
and if found after admission will result in dismissal from the college.***

Signature _____ **Date** _____

Student Fees

At your CLTC Open Campus you will pay per course at the rate indicated in the table below. You will also be charged a K20 Student Representative Council fee per year. The full-time amounts are estimates that you may use in you fund raising.

Program	Per Credit	Part-time: 1 Course	Full-Time: Semester	Full-Time: Year
Diploma	K42	K336	K2,520	K5,040
Degree	K58	K464	K2,560	K6,960

For each term you will submit a course enrolment form to your campus staff with proof of payment. The campus staff must accept your enrolment form and enter your payment in our online system (Classter) before you enter the classroom.

There are four terms per year.

Check with you campus staff to see what will be offered each term.

Church Endorsement Form

Applicant

Your name: _____ Program you are applying for: _____

Estimated fees for 2027: _____

Pastor, or Church Representative

This individual is applying to study at Christian Leaders' Training College. Please complete the following questions to indicate your evaluation of their readiness for training, and your church's endorsement of their plans.

Representative Details

Your name (with title): _____

Location: _____ Name of church: _____

Email address: _____ Phone number: _____

Optional – postal address: _____

Representative Evaluation of the Applicant

For how many years have you known this person? _____

For how many years have they been active in the church? _____

How is their Christian commitment shown in their life? _____

What are they doing to help the church? _____

How would you describe their characters, abilities, and potential? _____

Your Church's Endorsement

Does your church endorse this individual's application to study at CLTC? _____

If they are accepted, what amount of their fees will the church contribute? _____

If accepted, in what other ways will your church support them during their studies? _____

If accepted, what do you expect them to do after graduating from CLTC? _____

Representative signature: _____ **Date:** _____

Position in the church: _____

Community Reference Form

Applicant

Your name: _____ Program you are applying for: _____

Estimated fees for 2027: _____

Community Leader

This individual is applying to study at Christian Leaders' Training College. Please complete the following questions to indicate your evaluation of their readiness for training, and your endorsement of their plans.

Leader Details

Name (with title): _____

Location: _____ Name of community: _____

Email address: _____ Phone number: _____

Optional – postal address _____

Leader's Evaluation of the Applicants

For how many years have you known this person? _____

Describe your relationship with them: _____

What are they doing to help the community? _____

How would you describe their characters, abilities, and potential? _____

What would be the benefit of this individual training at CLTC? _____

If they are accepted, what amount of their fees will the community contribute? _____

If accepted, in what other ways will your community support this person during their studies?

What else would you like to say? _____

Your signature: _____ **Date:** _____

Your position in the community: _____

Health Information Form

Please complete the questions on this page yourself, then give the form to a doctor, community health nurse, or nursing officer to complete the questions on the next page.

Questions to answer about yourself

What serious sicknesses or injuries have you had? What year and what kind?

What other times did you receive medical treatment? What year and for what reason?

What physical and health difficulties do you face at the moment?

Are you willing to stop chewing betelnut, smoking, and drinking alcohol during the time you are students at CLTC? _____

Dear Health Officer,

The person presenting this form is applying to study at Christian Leaders' Training College.
Could you please assist us by providing the following information:

Height: _____ cm Weight: _____ kg Blood pressure: _____

1. Does the candidate have a visual impairment? Yes/No
2. Does the candidate have a hearing impairment? Yes/No
3. Does the candidate have a physical disability? Yes/No
4. Does the candidate have a history of psychiatric illness? Yes/No
5. Does the candidate have a chronic illness? Yes/No
(such as diabetes, epilepsy, asthma, heart condition)
6. Are there any issues from the medical history the candidate has provided that is of concern and could have ongoing implications? Yes/No
7. Is there any evidence that he/she chews or has habitually chewed betelnut? Yes/No
8. Is there any evidence that he/she smokes or has habitually smoked tobacco? Yes/No
9. Is there any evidence that he/she smokes or has smoked marijuana? Yes/No
10. Is there any evidence that he/she is using or has used illegal drugs? Yes/No
11. Is there any evidence that the candidate drinks alcohol? Yes/No

If you answered YES to any of the above questions, please give details below.

Is the candidate fit and healthy and able to take part in study and work such as gardening, sport and general duties?

Health Officer's name		
Signature		
Professional role		
Date of examination		
Phone number		
Address		
PLEASE AFFIX THE OFFICIAL STAMP OF YOUR HEALTH CENTRE/FACILITY/HOSPITAL		

**Remove this page & submit Pages 1-12
only to your local Campus staff.**

Keep this page for your records

Write here the date you submitted your application:

Wait for the decision of the Admissions Committee

If you are admitted, we will notify you by phone and in writing. Otherwise, we will notify you by phone. If after one month of sitting for your entrance test you do not receive an answer, you may follow up by contacting your local campus staff:

Lae Dean:

Simon Minigamba sminigamba@cltc.ac.pg 7360 5374

Port Moresby Academic Administrator:

Tarmari Fitakec pomcampus@cltc.ac.pg 7670 9463 / 7269 2951

If you are accepted, you will receive both an acceptance letter with further details.